



Resume Writers Council of Arizona

May 19, 2022 • Virtual Meeting and Program

Present: 11 members

Suzanne Berger, Rico Burton, Brenda Cunningham, Jeri Hird Dutcher, Maureen McGarrigle, Amanda Miller, Valerie Mittelman, Lori Norris, Martha Rockwell, Donna Tucker, Lucie Yeomans.

Call to Order at 11:31 a.m.

Meditation: A riddle:

Q: Why do dogs enjoy going to school?

A: Because they are the teacher's pet.

Agenda: Approved by general consent.

Meeting Minutes: April 21, 2022, minutes approved with one correction: meeting date should be May 19, not May 9.

President's Report:

- Rico introduced new member, Suzanne Berger, who shared her background.
- Logo:
 - Rico and Lucie found graphic designer who is available May 23/24. Will approach him to redesign the logo and try have something to show members at June meeting.
- Website:
 - Lucie has found a web designer for updating it, will get cost estimate and bring to members – unless it's not more than \$300, which doesn't require approval by members.
 - Lori has a referral for a website contractor. She will forward this information to board for review.

- Membership campaign:
 - Website contractors concur membership campaign should wait until the website has been updated. However, can prepare campaign content so it can be rolled out as soon as revamp is done.
- Update Your Resume Month, September 15:
 - New ideas have been suggested so board will consider them and bring to members next month.
 - Donna, Lori, Brenda, will be do resume panel at Career Connectors on September 8.

Treasurer:

- Scholarships:
 - Will now be called, “Professional Development Endowment.”
 - Annual \$25 can be used for books, webinars, software, toward conference fees, etc. It can be used anytime during the year and Lori will track it. All she needs is proof of purchase.
 - Only stipulation is to take time to share what you’ve learned with the group. Lori suggests spending 5-10 minutes at each meeting for members to share how they’ve benefited from their PD purchase.

Vice President’s Report:

Meetings:

- June 16, 2022, Meeting:
 - Annual Grammar Bowl: Donna looking for questions so she can formulate her presentation. She will use a game format.
- May 19, 2022, Meeting:
 - Lucie introduced Wendy Weiner who shared her presentation, “How to Use Social Media Most Effectively in Your Business.”
- Next Board Meeting, virtual, June 13, 12-1 p.m. All members are welcome to attend.

Meeting adjourned: 1:06 p.m.

Respectfully submitted,

m mcgarrigle

Maureen McGarrigle
Secretary